



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Thursday 12 October 2017

Notice of Meeting

Dear Member

Corporate Scrutiny Panel

The **Corporate Scrutiny Panel** will meet in the **Council Chamber - Town Hall, Huddersfield** at **9.00 am** on **Friday 20 October 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Scrutiny Panel members are:-

Member

Councillor Gulfam Asif (Chair)

Councillor James Homewood

Councillor Mussarat Pervaiz

Councillor Hilary Richards

Councillor John Taylor

Councillor Carole Pattison

Philip Chaloner (Co-Optee)

Linda Summers (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

The Chair will welcome everyone to the meeting and receive apologies for absence of Members who are unable to attend the meeting.

2: Interests

1 - 2

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

3: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

4: MTFP & In-Year Financial Monitoring

3 - 32

To consider the report presented to Council at their meeting held on Wednesday 11th October 2017.

Contact: Debbie Hogg, Service Director, Finance, IT & Transactional Services debbie.hogg@kirklees.gov.uk 01484 221000.

5: Democracy Commission

33 - 42

To consider a report updating on the work of the Kirklees Democracy Commission and in particular progress following the launch of the final report at the end of June 2017.

Contact: Carl Whistlecraft, Head of Democracy
carl.whistlecraft@kirklees.gov.uk 01484 221000.

6: IT System

43 - 50

To receive a presentation outlining the proposals for the launch of Digital Kirklees.

Contact: Andrew Brammall, Head of IT
andrew.brammall@kirklees.gov.uk 01484 221000/ Dave Thompson,
Head of Access, Strategy & Delivery
dave.thompson@kirklees.gov.uk 01484 221000

7: Work Programme and Agenda Plan 2017/18

51 - 54

To consider the work programme and agenda plan for the Corporate Scrutiny Panel for 2017/18.

Contact: Alaina McGlade, Governance & Democratic Engagement Officer
alaina.mcglade@kirklees.gov.uk 01484 221000.

8: Schedule of future meetings 2017/18

To note the future meeting dates of the Corporate Scrutiny Panel for 2017/18:

- Wednesday 15th November 2017, 9am – 11am in the Council Chamber, Huddersfield Town Hall
- Wednesday 13th December 2017, 1pm – 3pm in the Council Chamber, Huddersfield Town Hall
- Friday 12th January 2018, 2pm – 4pm in the Council Chamber, Huddersfield Town Hall
- Friday 9th February 2018, 9am – 11am in the Council Chamber, Huddersfield Town Hall
- Thursday 8th March 2018, 9am – 11am in the Meeting Room 1, Huddersfield Town Hall
- Thursday 19th April 2018, 9am – 11am in the Council Chamber, Huddersfield Town Hall

Contact: Alaina McGlade, Governance & Democratic Engagement Officer
alaina.mcglade@kirklees.gov.uk 01484 221000.
